



Trapeze for Forms Processing

Organizations encounter countless forms and paper documents every day. Many organizations continue to manually process these documents. This process requires employees to manually enter data into a database, which can be time consuming, expensive, and error-prone. With a proper automated forms processing system in place, organizations can realize a measurable ROI through reduced data entry processing costs, while also improving processing speed and accuracy.

CVISION's Trapeze provides solutions for automated forms processing. Trapeze automatically classifies incoming forms, extracting relevant data field information. Once Trapeze captures the extracted data, the information is processed and validated by the system. Upon validation, information is output directly into a document database. Once implemented, Trapeze users require only a fraction of the employees to process the same amount of forms. In many instances, a team of employees entering information can be reduced to a single employee overseeing the entire process - this produces a concrete, measurable ROI.

Trapeze removes the hassle associated with manual data-entry. With Trapeze, organizations will reduce the number of employees involved in data-entry. Trapeze distinguishes itself through the high accuracy of the recognition engine. An automated form processing system is only as strong as the accuracy of the recognition engine. When the recognition process is unreliable, data cannot be automatically identified and extracted. In achieving the highest OCR accuracy rate, Trapeze eliminates the hassle of data-entry and limits the data validation and correction in your document workflow. The system is built on a robust recognition engine comprised of the most accurate OCR engine available and flexible ICR technology for handwritten data.

Trapeze combines high accuracy recognition with the flexibility of an XML-based solution. Trapeze can be engineered to integrate within your current document management workflow. With Trapeze, features and options can be fully customizable for the most optimal automation settings.



Automated Solutions for Forms Processing

Benefits of Trapeze Forms Processing:

<input checked="" type="checkbox"/>	Improve forms processing time
<input checked="" type="checkbox"/>	Reduce document processing cost through automated data entry
<input checked="" type="checkbox"/>	Allows for a customizable system using XML-based scripting
<input checked="" type="checkbox"/>	Validate extracted field data from the form/document
<input checked="" type="checkbox"/>	Reduce form processing errors through automated document handling
<input checked="" type="checkbox"/>	Create full-text indexed documents for fast retrieval
<input checked="" type="checkbox"/>	Produce a real ROI through reduced data-entry and document processing costs
<input checked="" type="checkbox"/>	Increase the accuracy and speed of your forms processing

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Form **23-EP** Application for Enrollment to Practice Before the Internal Revenue Service as an Enrolled Retirement Plan Agent (ERPA) (January 2009)

Department of the Treasury Internal Revenue Service

See instructions on page 2.

Important things you need to do before you file this form:

- Take and pass the Enrolled Retirement Plan Agent Special Enrollment Examination (ERPA - SEE).
- Read Circular 230.
- Visit www.irs.gov to file and pay electronically or enclose a check or money order for \$125 made payable to the Internal Revenue Service.

This fee is non-refundable.

Check here if you are a former Internal Revenue Service employee and enter the date you separated from the Service 12 / 04 / 1998

Part 1. Tell us about yourself!

1 Social Security Number 1 2 4 - 7 8 - 1 2 3 4

2 Print full legal name LYONS CHRISTOPHER

3 Current address 48 NELSON ROAD ALBANY NY 12201 UNITED STATES

4 Enter the candidate number assigned to you by American Institute of Retirement Education, L.L.C. (AIRE) 37485-

5 Do you have an EIN No Yes If Yes, enter the Employer Identification Numbers (EINs) below.

5a

- Extract Checkbox
- Extract Date
- Extract ID Numbers
- Extract Name
- Extract Address
- Extract Zip Code
- Extract State

Trapeze supports various business documents:

Structured paper forms and documents

- Corporate/Government Forms
- Purchase Orders
- Order Forms
- Questionnaires

Semi-structured forms/documents

- Invoices
- Checks
- Business Documents

Trapeze provides superior recognition accuracy:

- OCR: Recognize machine printed text in over 60 languages
- ICR: Recognize hand-written text
- OMR and Barcode Recognition
- Check Box Recognition
- Advanced image processing technology
- Reliable verification and validation support

Features:

- Automatically encode form data and export extracted information into a database
- Relies on the most accurate OCR and data extraction engine available
- Generate dramatically compressed files for improved transmission and accessibility
- Recognize relevant information with automated content analysis
- Process documents from all over the world with multilingual OCR
- Support multi-page documents and attachments
- Integrate into current document workflows: ODBC Access, command line control
- Export extracted data into XML & CSV output

Reduce manual data-entry

It is a time consuming and expensive process to manually enter data from scanned documents. Most organizations do not consider the time and expense associated with correcting and monitoring a poor performing form processing system every time there is an error. Trapeze's superior accuracy and validation ensures data is extracted properly the first time, and every time. With CVISION's superior engineering and Trapeze's XML-based control, our form processing system can be designed for your needs – to fully automate your workflow.

Advanced Image Processing for Improved Recognition

Through advanced image processing, Trapeze produces a higher quality image for better recognition rates. With Trapeze, images can be deskewed and despeckled for enhanced document quality. Trapeze also supports image processing features including auto-rotation, auto color inversion, auto-cropping, and color re-sampling. Trapeze's robust image processing functionality, including accurate text background segmentation provides enhanced image quality and improved recognition rates.



Reduce manual handling



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making sense of your data